

Remote education provision: information for parents

This information is intended to provide clarity and transparency to students and parents or carers about what to expect from remote education where national or local restrictions require entire cohorts (or bubbles) to remain at home.

For details of what to expect where individual students are self-isolating, please see the final section of this document.

The remote curriculum: what is taught to students at home

A student's first day or two of being educated remotely might look different from our standard approach, while we take all necessary actions to prepare for a longer period of remote teaching.

What should my child expect from immediate remote education in the first day or two of students being sent home?

For all students there are year group timetables for remote learning that have been previously circulated and are available on our website at: [Working From Home Timetables - Bucks UTC \(buckinghamshireutc.co.uk\)](http://www.buckinghamshireutc.co.uk/Working-From-Home-Timetables)

These are in place immediately as any school closures are announced and are updated termly. In addition to this:

- Year 10 and Year 11 students have core GCSE workbooks and access to online learning materials for computing and building studies which they can work through independently.
- Year 12 and Year 13 students have their individual course plan and assignment schedule that continues as normal albeit remotely.

Following the first few days of remote education, will my child be taught broadly the same curriculum as they would if they were in the UTC?

We teach the same curriculum remotely as we do in the UTC wherever possible and appropriate. However, we have needed to make some adaptations in some subjects. For example in practical components of subjects including Building Studies and Science

- Students are doing practical elements of building studies using things around their own houses.
- Students are surveying their own homes and looking for home fittings and fixtures to use as a basis for future design.
- In science, teachers are recording required practical exercises and creating tasks associated with those for students to access during remote learning.
- Teachers are doing practical demonstrations remotely where they can.

Remote teaching and study time each day

How long can I expect work set by the school to take my child each day?

We expect that remote education (including remote teaching and independent work) will take students broadly the following number of hours each day:

All students will spend 5 hours of time working on a remote education day and completing independent learning / homework that arises from them.

The timetable guides you through which subject your child will study. Each day is broken each into 3 sessions (2x 2 hour and 1 x1 hour) rather the usual 5 or 6 hour long lessons to enable the working from home to be more manageable for both you and your child.

Accessing remote education

How will my child access any online remote education you are providing?

Remote lessons will be delivered using Microsoft Teams (MS Teams). Your child has been taught how to access MS Teams and how to login for lessons. For password resets or additional support with technical issues, please contact reception@buckinghamshireutc.co.uk or by text to 07553 317476 or 07899 691362

If my child does not have digital or online access at home, how will you support them to access remote education?

We recognise that some students may not have suitable online access at home. We take the following approaches to support those students to access remote education:

We are very grateful to parents and carers for providing devices to enable access to lessons and resources. The parent TechSurvey during the autumn term made provisions for students who did not have suitable access at home and we have issued laptops to those students.

If your circumstances have changed and your child does not have suitable online access at home. Please inform us at reception@buckinghamshireutc.co.uk
If your child does not have a laptop/tablet on which to work, or if you do not have internet access at home. We will do our best to support you.

Where students do not have online access, they will be provided with hard copy work packs. Students who cannot submit work online will be asked to keep all their work in exercise books / workbooks (provided) and arrangements will be made for this to be delivered to their teachers.

How will my child be taught remotely?

We use a combination of the following approaches to teach students remotely:

- live teaching (online lessons). Direct input from the teacher may be supplemented with some recorded material (such as videos recorded by subject teachers for example practical demonstrations in science). Students will need to spend some parts of lessons completing work online and saving/uploading it, writing in their workbooks or completing activities that involve physical resources.
- practical subjects: Building studies will complete a sample of home and garden projects. Some subjects, such as PE, do not lend themselves to online learning in the same way as others. Teachers will take into account the difficulties students may have in completing physical activity in a confined space.
- live employer led sessions. Eg: Journalism and Multimedia through our employer partner working with Year 10 & 11 (Embedding English in the working world). Galliford Try to support Year 12 & 13 Building Studies with units of their BTEC specification and JetFruit supporting across computing.
- recorded teaching (e.g. video/audio recordings made by teachers, Oak National Academy lessons) and commercially available websites supporting the teaching of specific subjects or areas, including video clips or sequences
- Computing and Building Studies assignment work
- textbooks, subject specific GCSE English, maths and science workbooks and reading books students have at home. Printed paper packs produced by teachers (workbooks, worksheets)

Engagement and feedback

What are your expectations for my child's engagement and the support that we as parents and carers should provide at home?

- Students will register online daily (Monday-Friday) between 8.45am-9am. Students that have not registered will receive a phone call home to check the reason for non-attendance in the same way non-attendance is followed in the UTC.
- Students will follow the set timetable for all lessons.
- We have the same high expectations of students' behaviour when they are learning remotely as we do when they are learning in the UTC. The UTC values should be consistently maintained. All students have been taught the protocols for working online and staying safe.
- Codes of conduct for remote learning will be provided to all students, parents and staff, in addition to the existing behaviour and acceptable use of IT policy. The UTC will alert you in the event of poor behaviour or non-attendance.
- We value your support for your child's wellbeing and learning. Please continue to ensure good routines are followed with a particular emphasis on getting enough sleep, healthy eating and time away from screens.

How will you check whether my child is engaging with their work and how will I be informed if there are concerns?

- We will check attendance with remote education daily, keeping a careful check on your child's progress and engagement with remote learning.
- We will inform you (by email or phone call) if your child misses lessons.
- We will email a weekly lesson attendance report.
- We will speak with your child during their tutorial and PSHE sessions at least weekly whilst learning remotely to check on progress and wellbeing.
- We will inform you if we have concerns about your child's work or wellbeing.

How will you assess my child's work and progress?

Feedback can take many forms and may not always mean extensive written comments for individual students. For example, whole-class feedback or quizzes marked automatically via digital platforms are also valid and effective methods, amongst many others. Our approach to feeding back on student work is as follows:

Your child will work in a variety of ways when they are learning remotely. Sometimes, they will submit assessments and work via One Note/MS Teams and these will be reviewed by subject teachers. Sometimes, they will complete work on paper / in exercise books that can be submitted to the UTC in hard copy form or photographed and sent via email/MS Teams.

Feedback can take many forms. Sometimes your child will receive written individual feedback. Some feedback will be given on a whole-class basis and sometimes your child may complete questions that are marked automatically via digital platforms. Verbal feedback will be provided as appropriate during online lessons.

Formative assessment will take place through live online lessons and teachers will provide feedback on how to improve responses as and when necessary.

Additional support for students with particular needs

How will you work with me to help my child who needs additional support from adults at home to access remote education?

We recognise that some students, for example some students with special educational needs and disabilities (SEND), may not be able to access remote education without support from adults at home. We acknowledge the difficulties this may place on families, and we will work with parents and carers to support those students in the following ways:

- Provision on individual/ small group support during MS Teams lessons with learning support or an intervention teacher.
- Provision of differentiated work matched to individual targets.
- SENCo speaks to disadvantaged and SEND students on a regular basis to ensure learning, and other, needs are being met.
- SENCo also provides emotional and wellbeing support for students and families.

Remote education for self-isolating students

Where individual students need to self-isolate but the majority of their peer group remains in the UTC, how remote education is provided will likely differ from the approach for whole groups. This is due to the challenges of teaching students both at home and in UTC.

If my child is not in the UTC because they are self-isolating, how will their remote education differ from the approaches described above?

When students are sent home to self-isolate, they will be provided with details of how to access their lessons and learning materials online. Students will also be provided with any materials that they need in addition to those that they will access through MS Teams.

The expectation is that students will access remote lessons as soon as their period of self-isolation begins.

If there is a period of extended absence from the UTC, for example, a student who is clinically extremely vulnerable, the UTC will make individual arrangements for the completion of assessments at home (with parental supervision).